

~Agenda~

POTTER COUNTY COMMISSIONERS MEETING

October 15, 2026

(Meetings recorded and destroyed after meeting minutes approval)

CALL TO ORDER

MOMENT OF SILENCE/ PLEDGE OF ALLEGIANCE

ROLL CALL

PUBLIC COMMENT

MINUTES – October 1, 2026

GUESTS

NEW BUSINESS

Gunzburger Paving Bid Opening

Resolution 11 of 2026 – Tax and Revenue Anticipation Note

SEDA-Council of Governments Community Development Program – Minority and Women’s Business Enterprise Action Plan

Sale of Repository Properties – Parcel #110-003-016-L5 (trailer)

Sale of Repository Properties – Parcel #310-012A-056-L2

Sale of Repository Properties – Parcel #061-005-189

Sale of Repository Properties – Parcel #050-002-002-L3

Sale of Repository Properties – Parcel #091-004-103

CONTRACTS AND AGREEMENTS

Service Agreement – John R. Thomas, Esq., as solicitor for Prothonotary/Clerk of Courts. Annual retainer fee of \$2,000. Effective Jan. 1, 2027, to Dec. 31, 2027

PCHS CONTRACTS AND AGREEMENTS	25/26	26/27
■ Children and Youth Services (07/01/2026 - 06/30/2027)		
Merakey		
Therapeutic Foster Care-R&B	\$56.10	No Change
Therapeutic Foster Care-R&B + Treatment	\$174.22	No Change
Therapeutic Foster Care Mother w/Infant	\$135.82	No Change
Respite Foster Care (Unit CC)	\$115.09	No Change
Respite Foster Care (Unit CA)	\$115.09	No Change
Emergency Respite (Unit HH)	\$127.23	No Change
Emergency Respite (Unit HI)	\$127.23	No Change
Foster Care Plus (Unit BB)	\$114.02	No Change
Foster Care Plus (Unit BC)	\$114.02	No Change
Foster Care Infant Only	\$104.81	\$102.81
Enhanced Foster Care	\$165.95	No Change
Foster Care Mother w/Infant (Unit TF)	\$173.21	No Change
Foster Care Mother w/Infant (Unit TG)	\$173.21	No Change
Foster Care with 2 infants	\$248.88	No Change
CRR ITP	\$19.18	No Change
■ Mental Health (07/01/2026 - 06/30/2027)		
Coudersport Area School District		
Description	Prior Cost	Current Cost
Student Assistance Program and Available Training	Up to \$375.00/person up to 5	No Change

<u>Susquehanna Software, Inc.</u>		
Description	Prior Cost	Current Cost
Software, Technical Support and Programming Services	\$5,775.00/Quarterly	\$6,060.00/Quarterly
	\$23,100.00/year	\$24,240/year

PERSONNEL

Hire –Warden Ricky Hurler is requesting the hiring of Tyler Cobb as a part-time Corrections Officer effective October 26, 2026

Hire – Warden Ricky Hurler is requesting the hiring of Taylor Wood as a part-time Corrections Officer effective October 19, 2026

Resignation – Dorothy Alackness has resigned her position as Clerk Typist II with Potter County Human Services effective October 16, 2026

LIQUID FUELS TAX REQUESTS

Abbott Township - \$2,992.62

COMMISSIONERS’ REPORTS

BILLS

Potter County Fiscal Summary (10/02/2026)

<i>Fund #</i>	<i>Fund Description</i>	<i>Check #'s</i>	<i>Voided Check #</i>	<i>Voided Check Amt</i>	<i>Total</i>
10	Payroll Checks				
10	Payroll - Direct Deposit				\$117,003.82
10	General Fund - Accounts Payable	151966-151967, 151969-151971, 151973-151977, 151980-151983, 151985, 151987-151989, 151991-151996, 151998-151999, 152001-152014, 152016, 152018-152029,152030-152031	151979	\$9,900.00	\$211,709.75
10	General Fund - A/P Manual Checks	371			\$161,027.81
14	Liquid Fuels	1851-1853			\$4,799.93
16	911 Fund	4298-4304			\$5,352.39
18	Automation Fund (Civil)	151990			\$1,125.84
24	Improvement Fund	151979			\$9,900.00
28	Domestic Relations IV-D	1085			\$11,220.00
34	V.O.J.O.	151978			\$180.00
35	Victim Services/RASA	151978			\$1,294.56
38	Divorce Fund	151968			\$121.26
61	Employee Wellness Initiative	151986, 151997, 151972, 151968			\$960.00
64	Gas Well Impact-Capital Reserve	152017			\$4,165.00
65	Gas Well-Highway Bridge Imprmt	152015			\$65,000.00
66	911 Statewide Interconnectivity Grant	151984			\$310.50
69	Home Grant	152000			\$1,325.76

Potter County Fiscal Summary (10/07/2026)

<i>Fund #</i>	<i>Fund Description</i>	<i>Check #'s</i>	<i>Voided Check #</i>	<i>Voided Check Amt</i>	<i>Total</i>
10	General Fund - Accounts Payable	372			\$1,498.25

Potter County Tax Claim Bureau Fiscal Summary (10/15/2026)

ACCOUNTS PAYABLE CHECKS – Check #18660-18697	\$147,021.03
Total Checks Written	\$147,021.03

Potter County Human Services Fiscal Summary (10/15/2026)

PAYROLL CHECK #1	\$0
PAYROLL AUTOMATIC DEPOSITS	\$37,254.16
PAYROLL TAX TRANSFERS (EFTPS)	\$10,706.83
STATE TAX WITHHOLDINGS (ETIDES)	\$1,556.72
PAUC	\$36.27
Local W/H	\$507.11
Coudersport LST	\$62.00
ACCOUNTS PAYABLE CHECKS – 10/01/2026 #82756	\$2,372.98
ACCOUNTS PAYABLE CHECKS – 10/15/2026 #82757-82805	\$162,397.80
Total Checks Written	\$214,746.66

NEXT MEETING: October 29, 2026

ADJOURNMENT

Prepared by Paige Barroqueiro